

SITA



Domain Management Policy

Version 5.2

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I. General principles

1. Aviation community and the role of SITA

The .aero domain is a sponsored Top Level Domain ("TLD") established by and for the use of the members of the aviation community. SITA, the Sponsor of the .aero domain, is a not for profit cooperative that has been representing the aviation community for more than fifty years. SITA's role is to manage the .aero domain in the interests of the aviation community. SITA will, with the advice of relevant government and industry representative bodies, develop, maintain and enforce this .aero domain management policy.

This policy is intended to be updated and revised regularly to reflect aviation industry interests. The current version of this policy is publicly available on the following web sites: www.information.aero and www.nic.aero. Comments submitted through those web sites will be considered for updates of this document.

The .aero TLD is restricted to people, entities and government agencies which: (1) provide for and support the efficient, safe, and secure transport of people and cargo by air; and (2) facilitate or perform the necessary transactions to transport people and cargo by air.

2. Policy structure

The .aero domain is structured to provide for the allocation of domain names within specific Domain Types to specific Registrants within Registrant Groups. Each Registrant Group represents a sector of the aviation community. SITA, working with representative aviation community associations and organizations, defines the domain naming conventions which will ensure consistency, fair allocation and predictability of the .aero domain. The introduction of the .aero TLD will be staged as set out in the deployment calendar set out in this policy.

This policy defines the rules of eligibility and .aero domain name allocation for each Registrant Group. It also sets out the license terms and described the dispute resolution procedures for the .aero TLD.

Registrant Groups & Representative Bodies

Registrants are grouped according to similar characteristics in Registrant Groups which represent aviation industry segments. For each Registrant Group this policy defines eligibility criteria.

A Representative Body is appointed by SITA to represent each Registrant Group. They contribute to the development of this policy by expressing recommendations on rules and mechanisms of determining eligibility, domain applicability, and the schedule of deployment. In particular they contribute to the definition of the naming convention and the .aero domain name allocation within the Registrant Group that they represent. Terms of the arrangements with Representative Bodies are summarized in the appendices.

Registrant Group	Representative body
Aerial works	<i>SITA (acting)</i>
Aerospace	<i>SITA (acting)</i>
Air freight & logistics companies	FAGSA
Air navigation services providers	CANSO
Air safety, medical and certification	<i>SITA (acting)</i>
Air sports	FAI
Airlines and commercial operators	IATA
Airports	ACI
Aviation distribution systems	SITA
Aviation education and research	<i>SITA (acting)</i>
Aviation industry associations	SITA
Aviation media	<i>SITA (acting)</i>
Aviation professionals	<i>SITA (acting)</i>
Aviation suppliers & service providers	<i>SITA (acting)</i>

Business aircraft operators	NBAA
Civil aviation authorities	ICAO
Government organisations linked to aviation	<i>SITA (acting)</i>
Pilots	<i>SITA (acting)</i>
Recreational aviation	<i>SITA (acting)</i>

Explanation of acronyms of industry associations as well as contact details are available here: <http://www.information.aero/recognizedassociations.php>

3. Registration process

Registration of a .aero domain name is done in 2 steps: Identification, then Registration.

After Registration, the holder of a .aero domain name must comply with the licence rules (see Chapter "Licence Rules").

Step 1- Identification

Before a Registrant can submit a first application for a .aero domain name, the Registrant must be recognized as member of the aviation community. This eligibility check can be performed by various mechanisms (described in section "Eligibility" of this document) and is concluded by the assignment of an "Aviation Community Membership ID". Once a Registrant has obtained an Aviation Community Membership ID, the Registrant is entitled to register any names currently open for the Registrant Group the Registrant belongs to. This step needs to be performed only once by each Registrant.

Step 2 - Registration

Once the Registrant is ready to proceed with the registration of a .aero domain name, the Registrant must choose a Registrar (distributor of .aero domains) to obtain a .aero domain name licence and pay the registration fee. Some domain names are pre-allocated while some need to be requested directly by the Registrant at the time of Registration. The Aviation Community Membership ID can be reused for multiple registrations by the same Registrant.

II. Eligibility requirements

4. Eligibility Requirements

To be recognized as a member of the aviation community, a Registrant must establish that it belongs to a Registrant Group. The list and description of registrant Groups is shown below.

Registrant Group	Description
Aerial works	Companies, organisations or individuals carrying out business involving the use of air transportation for fire fighting, agricultural flights, traffic surveillance, or weather research and environment surveillance.
Aerospace	Aircraft, engine, equipment or satellite manufacturers, companies, organisations or individuals carrying out business involving maintenance, testing, and distribution .
Air freight & logistics companies	Freight forwarders and express carriers involved in air transportation
Air navigation services providers	Air traffic control (ATC), ATC suppliers, ATC industry members and associations
Air safety, medical and certification	Air ambulances, airport security, and certification companies and organisaions
Air sports	Air sports clubs and their members, federations, national associations, organisers of competitions linked to air sports, and suppliers of air sports equipment
Airlines and commercial operators	Commercial airlines, charter airlines, cargo airlines, corporate charter operators, air taxis, air tour operators
Airports	Operators of international airports, regional airports, and aerodromes
Aviation distribution systems	Computer reservation companies, airline sales agents and licensed air travel agents.
Aviation education and research	Flight schools, aviation colleges, aircraft mechanic schools, training centers, research centers, and organisers of test flights.
Aviation industry associations	Industry associations, passenger associations, unions, working groups
Aviation media	Press, magazines, informational web sites, conference and airshow organizers, freelance journalists specialised in aviation.
Aviation professionals	Licensed or certified aviation professionals such as cabin crews, flight engineers, flight instructors, engineers, trainers.
Aviation suppliers & service providers	Companies, organisations or individuals carrying out business involving catering, leasing, ground handling, insurance, it, fuel, in-flight entertainment, traders, marketplaces, consulting for the aviation industry.
Business aircraft operators	Aircraft charters, aircraft management companies, business aircraft operators and owners of business aircrafts.
Civil aviation authorities	National and regional civil aviation authorities, governmental departments regulating civil aviation, accident investigation bodies.
Government organisations linked to aviation	Regulating and standard setting organisations, state aviation, government aviation service agencies
Pilots	Licensed professional and recreational pilots
Recreational aviation	Individuals linked to non-professional aviation

Once its eligibility is established, the Registrant will receive an Aviation Community Membership ID (via mail, email or fax) that it will use to identify itself when registering a .aero domain name. SITA and the .aero Representative Bodies are designing and putting in place various mechanisms to perform this identification and eligibility process.

A Registrant may currently choose among the following mechanisms:

- a) Being designated by a .aero Partner Association of which the Registrant is a member (see pre-authentication by .aero Partner Association); or
- b) Applying to the .aero Office through a Registrar or an online application process.

5. Pre-authentication by a .aero Partner Association

Industry associations can sign a partnership agreement with SITA to become a .aero Partner Association. A Registrant who is a members of a .aero Partner Association can be nominated by the association to receive an Aviation Community Membership ID.

The association will either

- provide the list of such nominees to SITA, classified into their appropriate registrant groups. The Registrant will receive their Aviation Community Membership ID directly from their .aero partner association (or upon request); or
- provide data for the purpose of verification when required by SITA. The Registrant will receive its Aviation Community Membership ID through a Registrar.

The table below lists the organisations and associations that have agreed to become .aero Partner Associations:

Registrant Group	.aero partner associations
Airlines and commercial operators	IATA, SITA
Business aircraft operators	NBAA
Airports	ACI
Aviation industry associations	SITA
Civil aviation authorities	ICAO
Aerospace	GAMA, NAG
Air freight & logistics companies	FAGSA
Air navigation services providers	CANSO
Air safety, medical and certification	
Aviation distribution systems	SITA
Aviation education and research	
Aviation media	
Government organisations linked to aviation	
Pilots	
Aerial works	
Air sports	FAI
Aviation professionals	
Aviation suppliers & service providers	ACI, NBAA, IATA
Recreational aviation	

Explanation of acronyms of industry associations as well as contact details are available here: <http://www.information.aero/recognizedassociations.php>

6. Application to the .aero Office

Any Registrant can request an Aviation Community Membership ID from the .aero Office. The application is submitted through a Registrar.

To receive an Aviation Community Membership ID, the Registrant is required to establish to the .aero Office that the Registrant is a member of a Registrant Group and (if applicable) pay a request processing fee. When submitting a request, the Registrant is required to

- provide information regarding the Registrant's identity;
- select the Registrant Group to which the Registrant belongs;
- identify and provide the relevant credentials for that Registrant Group, as detailed in the Appendix, section 28. All documents sent to the .aero Office need to be translated into English or French.

By submitting the application, the Registrant:

- Warrants that it is a member of the aviation community and meets the eligibility requirements set out in this Policy;

- Agrees to the terms set out in this Policy, including the Eligibility Reconsideration Policy;
- Declares that it has the relevant credentials as described in the Appendix, section 28.
- Declares that the information provided in the application is complete and correct;
- Acknowledges that the issue of the Aviation Community Membership ID is subject to verification and audit by SITA and agrees that when required by SITA, it will supply supporting documents to allow SITA to verify the credentials and other information in the application;

The .aero Office can request additional information from the Registrant including by way of example the latest annual report of the company, evidence of a registration of the company, a certificate from a relevant civil aviation authority, or request a confirmation from a relevant industry authority or association that the Registrant is a member of the Registrant Group selected.

The Eligibility Reconsideration Policy applies for resolving any dispute with regard to any decision by the .aero Office.

III. Domain allocation rules

7. Spelling conventions and other restrictions

The .aero domain name must:

- be at least 3 characters and no more than 63 characters long (except airline industry codes as described in "Industry Codes")
- in the case of an allocated sub-domain (i.e. domain name on the 3rd level or higher) be at least 2 characters and no more than 63 characters long e.g. CC.CAA.AERO
- not contain a hyphen on the 3rd and 4th position (tagged domains)
- contain only letters (a-z), numbers (0-9) and hyphens or a combination of these
- start and end with an alphanumeric character, not a hyphen

Reserved names

The names set out in the appendix Reserved Names are not available for registration unless designated as Special Industry Names or Industry Codes.

Country names

Country names cannot be registered as second level domain names, unless expressly provided for in this policy.

Provisions for future development

Registration of certain types of domain names may be restricted to protect a particular part of the name space for future development of predictive addressing schemes.

8. Domain allocation rules

The .aero domain comprises four different types of domains. Some domain types are pre-allocated to particular Registrants or to a whole Registrant Group, while other domain types need to be requested when registering. Some domain types may be restricted to some Registrant Groups. The rules for the allocation of each Domain Type are set out in the following table:

Registrant Group	Applicable domain types			
	Industry code	Allocated Sub Domain	Special Industry name on SLD	Unregulated name on SLD
Aerial works	No	Yes	Yes	Yes
Aerospace	No	Yes	Yes	Yes
Air freight & logistics companies	No	Yes	Yes	Yes
Air navigation services providers	No	Yes	Yes	Yes
Air safety, medical and certification	No	Yes	Yes	Yes
Air sports	No	Yes	Yes	Yes
Airlines and commercial operators	Yes	Yes	Yes	Yes
Airports	Yes	Yes	Yes	Yes
Aviation distribution systems	No	Yes	Yes	Yes
Aviation education and research	No	Yes	Yes	Yes
Aviation industry associations	No	Yes	Yes	Yes
Aviation media	No	Yes	Yes	Yes
Aviation professionals	No	Yes	Yes	Yes

Aviation suppliers & service providers	No	Yes	Yes	Yes
Business aircraft operators	No	Yes	Yes	Yes
Civil aviation authorities	No	Yes	Yes	Yes
Government organisations linked to aviation	No	Yes	Yes	Yes
Pilots	No	Yes	Yes	Yes
Recreational aviation	No	Yes	No	No

9. Industry Codes

Airline identifiers

Format: IATA2characterairlinedesignator.aero (xx.aero)

Eligibility : The Registrant will require allocation by IATA. The Registrant will be a unique holder of the domain. Controlled duplicates will not be available.

Revocation : The domain name will be revoked if the corresponding 2 character airline designator is revoked by IATA

Other requirements:

- a) The Registrant is required to use the domain name in compliance with IATA RP 1874.
- b) The Sponsor may register this domain name to improve predictability of the name space. The domain will be transferred to the eligible Registrant when requested by the relevant Registrar.

Format: ICAO3letterairlinedesignator.aero (xxx.aero)

Eligibility : The Registrant will require allocation of the three-letter airline designator by ICAO.

Revocation : The domain name will be revoked if the corresponding ICAO 3-letter designator is revoked.

Other requirements:

- a) In the event of an overlap between the ICAO 3-letter airline designator and the IATA 3-letter location designator, the first-come first-served rule applies. However, the registrant is required to place a link on its web site leading to the web site of the airport operator that is identified by the corresponding IATA 3 letter location designator.
- b) The Sponsor may register this domain name to improve predictability of the name space. The domain will be transferred to the eligible Registrant when requested by the relevant Registrar.

Location identifiers

Format: IATA3letterlocationdesignator.aero (xxx.aero)

Eligibility : The Registrant must be an operator of an airport with a location code assigned to it by IATA.

Revocation : The domain name will be revoked if the registrant ceases to be the operator of the airport or the corresponding 3 letter airport designator is revoked by IATA

Other requirements:

- a) In the event of an overlap between the ICAO 3-letter airline designator and the IATA 3-letter location designator, the first-come first-served rule applies. However, the registrant is required to place a link on its web site leading to the web site of the airline which operates under the corresponding ICAO 3 letter airline designator.
- b) The Sponsor may register this domain name to improve predictability of the name space. The domain will be transferred to the eligible Registrant when requested by the relevant Registrar.

Route codes

Format: Domain names in the notation AAA-BBB.AERO, where AAA and BBB are location designator assigned by IATA.

Eligibility : The Registrant must be the operator of the airport with a location code AAA or BBB assigned to it by IATA.

Revocation : The domain name will be revoked if the registrant ceases to be the operator of the airport or if the corresponding 3 letter airport designator is revoked by IATA

Other requirements:

- a) Further restrictions on the use of this domain are specified in the policy for .aero shortcuts on <http://www.information.aero/policy/shortcuts.pdf>
- b) The Sponsor may register this domain name to improve predictability of the name space. The domain will be transferred to the eligible Registrant when requested by the relevant Registrar.

Flight Numbers

Format: Flightnumber.aero (domain names in the notation AA[A]NNNN.AERO , where AA[A] is an airline designator and NNNN is one to four digits)

Eligibility : The Registrant must be an operator of origin or destination airport of the flight or the airline operating the flight.

Revocation : The domain name will be revoked if registrant ceases to be an operator of the airport or if the corresponding 3 letter airport designator is revoked by IATA

Other requirements:

- a) The domain will be delegated on a first-come first-served basis to eligible registrants. However, in the event the operating airline wishes to provide a service using all the domain names corresponding to its flight numbers, then the airline may make an application to the Sponsor regarding its proposal and the Sponsor may automatically reassign all relevant domain names to the airline.
- b) Further restrictions on the use of this domain are specified in the policy for .aero shortcuts on <http://www.information.aero/policy/shortcuts.pdf>
- c) The Sponsor may register this domain name to improve predictability of the name space. The domain will be transferred to the eligible Registrant when requested by the relevant Registrar.

10. Unregulated name on SLD

Format

anyname.aero

Eligibility

The Registrant is allowed to register any name in the above format, which follows the common rules and spelling conventions described above.

Allocation

Domain names are licensed to Registrants on a "first come, first served" basis. If a domain name is already licensed, or if an application is pending for that name, then no further applications will be accepted for that name until the name is either revoked or the pending application declined.

11. Allocated sub domains

Allocated sub-domains are limited in number and are defined by the Representative Body for each Registrant Group. Representative Bodies may propose for inclusion in this Policy specific eligibility criteria, naming conventions, allocation and revocation rules for a particular sub-domain. Unless for a particular sub-domain this Policy specifies otherwise, Registrants from a relevant Registrant Group are allowed to register any name in the format, which follows the common rules and spelling conventions described above.

Registrant Group	Allocated sub-domains
Aerial works	Works
Aerospace	aircraft, design, engine, equipment, maintenance, production
Air freight & logistics companies	cargo, express, freight, logistics
Air navigation services providers	airtraffic, navigation, air-traffic-control
Air safety, medical and certification	ambulance, certification, emergency, safety
Air sports	aerobatic, aeroclub, ballooning, club, paragliding, federation, gliding, hanggliding, microlight, modelling, rotorcraft, skydiving, championship, parachuting
Airlines and commercial operators	Airline (See Note 1 below), cargo, charter, flight, taxi, pilot
Airports	aerodrome, airport (See Note 2 below)
Aviation distribution systems	agents, res
Aviation education and research	author, educator, research, scientist, student
Aviation industry associations	Association, council, group, passenger-association, repbody, union, workinggroup
Aviation media	Conference, journal, magazine, media, press, show
Aviation professionals	consultant, crew, engineer, trainer, trader, broker, author, educator, scientist, journalist
Aviation suppliers & service providers	catering, consulting, entertainment, exchange, fuel, groundhandling, insurance, leasing, marketplace, services, trading, software
Business aircraft operators	Charter, taxi, pilot

Civil aviation authorities	accident-investigation, accident-prevention, air-surveillance, caa, civilaviation, control, dgca
Government organisations linked to aviation	Government
Pilots	Pilot
Recreational aviation	amusement, recreation, homebuilt

Note 1: Rules for subdomain airline.aero

Format: ICAO 3letterairlinedesignator.airline.aero (xxx.airline.aero)

Eligibility : he Registrant wil require allocation of the three-letter airline designator by ICAO.

Revocation : The domain name will be revoked if the corresponding ICAO 3-letter designator is revoked.

Other requirements:

- a) The Sponsor may register this domain name to improve predictability of the name space. The domain will be transferred to the eligible Registrant when requested by the relevant Registrar.
- b) No other three- character domain names are permitted in the subdomain airline.aero.
- c) Further restrictions on the use of this domain are specified in the policy for .aero shortcuts on <http://www.information.aero/policy/shortcuts.pdf>

Note 2: Rules for subdomain airport.aero

Format: IATA3letterlocationdesignator.airport.aero (xxx.airport.aero) and ICAO4letterlocatiodesignator.airport.aero (xxxx.airport.aero)

Eligibility : The Registrant must be an operator of an airport or airfield with the corresponding location designator allocated by IATA or ICAO.

Revocation : The domain name will be revoked if the registrant ceases to be an operator of the airport or if the corresponding location designator is revoked by IATA or ICAO.

Other requirements:

- a) The Sponsor may register this domain name to improve predictability of the name space. The domain will be transferred to the eligible Registrant when requested by the relevant Registrar.
- b) No other three- or four- character domain names are permitted in the subdomain airport.aero.
- c) Further restrictions on the use of this domain are specified in the policy for .aero shortcuts on <http://www.information.aero/policy/shortcuts.pdf>

12. Special Industry Names

Special Industry Names are limited in number and are listed in the Appendix par 26. The Sponsor reserves the right to include new names in the list of reserved names.

Allocation

Special industry names can be allocated by the Sponsor to any member of the aviation community, who in the opinion of the Sponsor will use the domain name for the best benefit of the aviation community.

The following allocation mechanisms are currently used:

- the name is allocated to a .aero representative body for its own use;
- the right is given to a .aero representative body to allocate the name;
- the name is allocated on the basis of a proposal submitted to the Sponsor.

A party interested in the allocation of a special industry name is required to submit a proposal to the Sponsor stating their credentials and describing the intended use of the name. To determine whether the allocation of a special industry name is in the best interest of the aviation community, the Sponsor will normally solicit the advice of the Dot Aero Council.

Registration

Once a special industry name has been allocated, it can then be registered through any .aero registrar following the usual domain registration process.

IV. Licence Rules

13. Licence period and renewals

The initial licence period for a .aero domain name is two years. The licence to use the .aero domain name can be renewed at the end of each licence period for further terms of one year, subject to the current terms and conditions. The Registrar will attempt to contact the Registrant (or their agent) when the .aero domain name requires renewal, but the Registrant is responsible to ensure renewal.

14. Continuing eligibility

If the Licensee ceases to be a member of the Registrant Group to which their .aero domain name is associated, then the Licensee must cancel registration of that .aero domain name within 14 days of ceasing to be a member.

15. Domain name licence transfer

The licence to use the .aero domain name may only be transferred in the following circumstances:

- a) the person to whom the .aero domain name is to be transferred to meets the criteria set out in this .aero Domain Management Policy for the holder of that .aero domain name; and
- b) the prescribed fee is paid.

Transfers of a .aero domain name are carried out by the Registrar of the .aero domain name.

16. Revoking a domain name licence

The Registrant agrees with the Sponsor that the Sponsor may revoke the license to use a .aero domain name for the reasons outlined below:

Change in status

If the Registrant ceases to be a member of the Registrant Group to which their .aero domain name is associated

Fee not paid

If the prescribed fee is not paid within the required time

Breach of warranty

If a warranty supplied by the Registrant or their agent is breached

Incorrect information

If misleading, incomplete or incorrect information is supplied in the application

Failure to comply with this policy

If the Registrant fails to comply with this policy.

Court decision

If a court of competent authority determines that the .aero domain name should not be licensed to the Registrant, be removed from the registry or be licensed to another person.

Improper use

If the .aero domain name, or the use of the .aero domain name, is not in the best interests of the aviation community.

Instruction

If instructed by the Registrant

Error

If a .aero domain name which could not otherwise be registered under this policy is registered through mistake.

V. Dispute Resolution Policies

17. ERP

All Registrants agree to be bound by the Eligibility Reconsideration Policy ("ERP"). This policy, which operates by way of a request for reconsideration, applies to any challenge by a Registrant to a decision by the Sponsor

- (a) that the Registrant does not or does no longer meet the .aero eligibility requirements as described in this Policy, and so is not entitled to an Aviation Community Membership ID; or
- (b) if the registrant is a holder of a .aero domain name, to revoke the domain name licence.

Full text of the ERP is located at the following address: <http://www.information.aero/policy/erp.htm>

18. CEDRP

All Registrants agree to be bound by the Charter Eligibility Dispute Resolution Policy ("CEDRP"). The CEDRP applies to challenges to registered .aero domain names on the grounds that the Registrant does not meet the eligibility requirements set forth in the Sponsored TLD Charter.

Full text of the CEDRP is located at the following address: <http://www.icann.org/tlds/agreements/sponsored/sponsorship-agmt-att12-13oct01.htm>

19. UDRP

All Registrants agree to be bound by the Uniform Domain Name Dispute Resolution Policy ("UDRP"). The UDRP applies to challenges to registered domain names on the grounds that domain name is identical or confusingly similar to a trademark in which the complainant has rights.

Full text of the UDRP is located at the following address: <http://www.icann.org/dndr/udrp/policy.htm>

20. Other disputes

All disputes over .aero domain names not covered by the above policies are to be resolved via the procedure outlined below:

- (a) The originator of the dispute sends notice of the dispute in writing to the Sponsor.
- (b) The originator, the Sponsor and any third parties must attempt to settle the dispute by negotiation.
- (c) If the above attempts fail to settle the dispute, the parties agree to refer the dispute to arbitration and all parties must agree to be bound by the ruling of the arbitrator. The arbitral tribunal shall consist of a sole arbitrator. The place of arbitration will be Geneva, Switzerland. The dispute shall be decided in accordance with the law of Switzerland.

VI. Verification of eligibility and domain name registrations

The Sponsor may operate a verification system to prevent the misuse of Aviation Community Membership IDs and to ensure that this Policy is complied with. The verification may be conducted by the Sponsor or by a third party appointed by the Sponsor.

If a Registrant is selected for verification, then it may be asked to provide supporting information demonstrating that it meets the eligibility requirements set at this Policy or that the .aero domain name complies with this Policy.

If the Registrant fails to co-operate with a request or fails to co-operate within a reasonable time period, then the Sponsor may cancel the Aviation Community Membership ID and revoke the licence for the .aero domain names registered by that Registrant.

If a domain name registered as a registered entity name or trademark has become available for registration following the cancellation by Sponsor for non compliance with the domain allocation rules, then for this name the domain allocation rules valid at the time of the original registration will be in force for this domain name for another 30 days.

VII. Warranties and definitions

21. Warranties

The administration of the .aero domain relies upon the information and warranties supplied by the Registrant.

By applying for a .aero domain name, the Registrant:

- warrants that the Registrant meets the eligibility requirements set at this Policy;
- warrants that the domain name complies with this policy;
- warrants that the information provided by the Registrant is complete, true and correct;
- warrants that the registration and use of the .aero domain name does not breach any third party's rights (such as those of a registered trademark holder);
- warrants that they have read and understood this policy and proceed on the basis that this policy is legally binding; and
- indemnifies the Sponsor to the full extent legally permitted against all claims and demands from third parties regarding registration and use of the .aero domain name.

22. Definitions

".aero Office" refers to the Eligibility and Name Selection Services Organization responsible for (a) application of policies concerning eligibility of persons or entities to receive new or renewal registrations of Registered Names and (b) application of policies concerning selection of Registered Names to be registered to particular persons or entities.

"Registrant" is the applicant for or holder of a Registered Name.

"Registrar" is an entity or person accredited by ICANN and appointed by Sponsor to act as a registrar for domain names within the .aero domain.

"SITA" means Societe Internationale de Telecommunications Aeronautiques, a Belgian co-operative corporation.

Appendix

23. Terms of partnerships with Representative Bodies

Representative Bodies play a key role and offer additional value to their members in representing the interests of Registrant Groups. The table below summarizes the benefits and responsibilities that SITA offers to these organizations. Those are standard terms that can be adapted to fit the reality of each organization.

Responsibilities	Benefits
<ul style="list-style-type: none"> • <u>Participation in the development of the .aero domain management</u> Provide advice and recommendations on the domain name policy on behalf of their Registrant Group. • <u>Sponsor new applicants</u> Facilitate the registration of non-members belonging to registrant group by sponsoring their application. • <u>Definition of community sector criteria</u> Define the eligibility criteria to be applied to any potential registrant in their Registrant Group. • <u>Provide means to solve conflict</u> Recommend panellists to resolve disputes between registrants • <u>Expand .aero knowledge</u> Support .aero marketing actions for information and educational purposes among the related Registrant Group. • <u>Inform members about .aero</u> Association will inform its members of the opportunities to be derived from registering a .aero domain name and communicate to them an Aviation Community Membership ID required for registration. • <u>Web referencing</u> Association will provide a link to the .aero web site from their own web site. 	<ul style="list-style-type: none"> • <u>Control and use of sub-domains</u> Representative Body has the opportunity to ensure that the interest and specific requirements of its industry group are properly captured into the .aero domain management policy. In particular, it will define allocated sub-domain for its sector. • <u>Participate in .aero governance</u> The Representative Body can become a member of the Dot-Aero Council (DAC), thus advising SITA on the policies and the management of the .aero domain. • <u>Expand membership</u> The sponsoring mechanism will allow Representative Body to generate contacts with potential new members • <u>Distribute Special Industry Names</u> The Representative Body benefits from an allocation of up to 10 special industry names to be distributed among its group of registrants • <u>Get special domain names</u> The Representative Body will get allocated five special names for its own use • <u>Community</u> The Representative Body will have the ability to recommend other associations as partner association in the Registrant Group • <u>Web referencing</u> SITA will provide a link from the .aero web site to the association's web site. By being referenced on the .aero website, .aero partner associations will also benefit from other enhanced exposure related to .aero marketing campaigns as well as direct access from the web site.

24. Terms of partnerships with .aero Partner Associations

.aero Partner Associations play a key role and offer additional value to their members in ensuring that the .aero domain names are allocated to members of the aviation community. The table below summarizes the benefits and responsibilities that SITA offers to these organizations. Those are standard terms that can be adapted to fit the reality of each organization.

Responsibilities	Benefits
<ul style="list-style-type: none"> • <u>Provide list of members for pre-authentication</u> Provide SITA with an electronic list of the association's members including contact names and e-mail addresses, thereby ensuring that these members benefit from pre-authentication required for being eligible. • <u>Inform members about .aero</u> Association will inform its members of the opportunities to be derived from registering a .aero domain name and communicate to them an Aviation Community Membership ID required for registration. • <u>Web referencing</u> Association will provide a link to the .aero web site from their own web site. 	<ul style="list-style-type: none"> • <u>Simplify members' registration</u> By co-operating with SITA in the eligibility validation process, the association ensures that its members are recognised as an integral part of the aviation community, while saving them the costs and resources to prove their eligibility by other means. • <u>Shared mailing / e-mailing costs</u> SITA will agree with the Association on the form and distribution of the related information contents to ensure that Association members can be made aware of those benefits. • <u>Web referencing</u> SITA will provide a link from the .aero web site to the association's web site. By being referenced on the .aero website, .aero partner associations will also benefit from other enhanced exposure related to .aero marketing campaigns as well as direct access from the web site.

25. Requirements for submitting an application to receive an Aviation Community Membership ID

Registrant Group	Credentials type	Credentials Value	Fax/mail with application
Airline or Commercial Operator	Air Operating Certificate	Date issued	Air Operating Certificate
Airline or Commercial Operator	IATA 2character airline identifier	Code	
Airline or Commercial Operator	ICAO 3letter airline identifier	Code	
Airline or Commercial Operator	Other	URL or free text	Explanatory letter
Business Aircraft Operator	US: Compliance with part 91	Business location - city, state	Statement of compliance
Business Aircraft Operator	Other	URL or free text	Explanatory letter
Airport	IATA 3 letter location identifier	Code	
Airport	ICAO 4 letter location identifier	Code	
Airport	FAA 3 letter airport identifier	Code	
Airport	Other	URL or free text	
Association	Articles of Association	URL or free text	
Association	Other	URL or free text	Explanatory letter
Civil Aviation Authority	ICAO member	Country name	
Civil Aviation Authority	Other	URL or free text	Explanatory letter
Aerospace	Design, Manufacturing or Maintenance Organisation Approval	Date issued	
Aerospace	JAA Technical Standard Order	Date issued	
Aerospace	Production Certificate	Date issued	
Aerospace	Manufacturer Maintenance Certificate	Date issued	
Aerospace	Air Agency Certificate	Date issued	
Aerospace	Technical Standard Order	Date issued	
Aerospace	Other	URL or free text	Explanatory letter
Air Freight and Logistics	IATA Accredited Cargo Agent	IATA assigned numeric code	
Air Freight and Logistics	Other	URL or free text	
Air Navigation Services Provider	License holder	Country where you operate	
Air Navigation Services Provider	Other	URL or free text	Explanatory letter
Air Safety Medical and Certification	Other	URL or free text	Explanatory letter
Aviation Distribution System	Other	URL or free text	Explanatory letter
Aviation Education and Research	Air traffic controller school	Location – city, country	
Aviation Education and Research	Flight school or aviation maintenance school	Location – city, country	
Aviation Education and Research	Other	URL or free text	Explanatory letter
Aviation Media	ISSN	Number	
Aviation Media	ISBN	Number	

Aviation Media	Web site	URL	
Aviation Media	Air show/conference	Date, location	
Aviation Media	Other	URL or free text	Explanatory letter
Government Organisation	Other	URL or free text	Explanatory letter
Pilot	Pilot License	Date issued	
Pilot	Other	URL or free text	Explanatory letter
Aerial Works	Other	URL or free text	Explanatory letter
Air Sports	Affiliation to FAI Member Organisation	Name of FAI organisation	
Air Sports	FAI Calendar Championship ID Number	ID number	
Air Sports	Other	URL or free text	Explanatory letter
Aviation Professional	Holder of an airline air crew identity card	Airline name	
Aviation Professional	Holder of a flight instructor certificate	Rating/Date issued	
Aviation Professional	Holder of an air crew or flight engineer certificate issued by national Civil Aviation Authority	Rating/Date issued	
Aviation Professional	US: Holder of Airman Certificate	Rating/Date issued	
Aviation Professional	Other	URL or free text	Explanatory letter
Aviation Supplier or Service Provider	Other	URL or free text	Explanatory letter
Recreational Aviation	Other	URL or free text	Explanatory letter

"**Registrant Group**" refers to the Group of which Registrant is a member

"**Credentials type**" refers to the type of credentials the Registrant possesses and will provides to .aero office when required

"**Credentials value**" refers to a value related to the credentials type.

"**Fax/mail with application**" indicates what documents (if any) must to be submitted by way of mail or fax to .aero Office together with the application. If the field is empty, no document is required to be faxed or mailed at the time the application is submitted. The .aero Office can however request the document in the course of verification of the application.

Each registrant group includes a credential type "**Other**". This is to open a possibility for registration to Registrant who do not possess any credentials defined in this document but are members of a particular Registrant Group.

"Explanatory letter" refers to a any document provided by the registrant showing that the registrant is member of the registrant group selected. Each explanatory letter is manually reviewed by .aero Office..

26. List of Reserved names

Domain names reserved from registration or domain names reserved for registration as "Special Industry Names" are listed on the web site here: <http://www.information.aero/reservednames.php>.

